

Grievance Redressal Cell

The objective of the Grievance Cell is to develop a responsive and accountable attitude among all the students and staff members in order to maintain a harmonious educational atmosphere in our institute. A Grievance Cell should be constituted for the Redressal of the problems reported by the Students and staff of the College with the following objectives:

Objectives of the GRC

1. It is to deal with the complex situations in a tactful manner to lessen the condition felt to be oppressive or dissatisfied.
2. Ragging in any form is strictly prohibited in and outside the institution. Any violation of ragging and disciplinary rules should be urgently brought to the notice of the Principal.
3. Encouraging the Staff and Students to express their grievances / problems freely and frankly, without any fear.
4. Advising all staff to be affectionate to the Students and not behave in a vindictive manner towards any of them for any reason

SCOPE of the GRC

The cell will deal with Grievances received in writing from the students about any of the following matters

1. **Academic Matters:** Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.
2. **Financial matters:** Related to dues and payments for various items from tuition fees, hostel fee etc.
3. **Other Matters:** Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport, victimization by teachers etc.

Functions of GRC

1. The cases will be attended promptly on receipt of written grievances from the students and staff.
2. The cell formally will review all cases and will act accordingly as per the Management policy.
3. The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

Procedure for Lodging Complaint

1. The staff and students may feel free to put up a grievance through Register/Suggestion box or college portal info@yit.edu.in provided.
2. The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
3. The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

MEMBERS OF GRIEVANCES REDRESSAL CELL (GRC) 2021-22

| Sl. No. | Name | Designation | Profession | Associated with | Contact No. | e-mail ID |
|---------|----------------------------|-------------|----------------------|-----------------|-------------|--|
| 1 | Dr. Rajesh Gratian D'Souza | Chairperson | Principal | Civil | 7349640840 | principal@yit.edu.in |
| 2 | Mr. B Mohammed Shahid | Member | Campus Administrator | MBA | 7340640850 | campusadmr@yit.edu.in |
| 3 | Dr. Nagaraj P | Convenor | Associate Professor | Chemistry | 9448300759 | chemistryhod@yit.edu.in |
| 4 | Dr. Sanjeev Kulkarni | Member | Associate Professor | ISE | 7676354981 | sanjeevkulkarni@yit.edu.in |
| 5 | Mr. Manjunath Raikar | Member | Asst. Professor | CSE | 9972363929 | manjunathraikar@yit.edu.in |
| 6 | Ms. Thripathi B. Shetty | Member | Asst. Professor | EEE | 9845655747 | thripathishetty@yit.edu.in |
| 7 | Mr. Harikanth S | Member | Asst. Professor | ME | 9845481224 | harikanth@yit.edu.in |
| 8 | Ms. Rebecca | Member | Asst. Professor | ECE | 9482750788 | rebecca@yit.edu.in |





PRINCIPAL
YENEPOYA INSTITUTE OF TECHNOLOGY
N.H.13, THODAR, MUJAR - 574 225
MANGALORE TALUK, D.K.

Grievance Redressal Committee

(w.e.f. 2017-18)

| Sl. No. | AY/FY | Intimated Date | Meeting Date | Ref. No. |
|---------|---------|----------------|--------------|-------------------------|
| 1 | 2017-18 | 16/08/2017 | 23/08/2017 | YIT/GRC/2017-18/ODD/01 |
| 2 | 2017-18 | 05/03/2018 | 07/03/2018 | YIT/GRC/2017-18/EVEN/01 |
| 3 | 2018-19 | 27/08/2018 | 06/09/2018 | YIT/GRC/2018-19/ODD/01 |
| 4 | 2018-19 | 01/06/2019 | 12/06/2019 | YIT/GRC/2018-19/EVEN/01 |
| 5 | 2019-20 | 02/09/2019 | 05/09/2019 | YIT/GRC/2019-20/ODD/01 |
| 6 | 2019-20 | 06/03/2020 | 13/03/2020 | YIT/GRC/2019-20/EVEN/01 |
| 7 | 2020-21 | 24/08/2020 | 27/08/2020 | YIT/GRC/2020-21/ODD/01 |
| 8 | 2020-21 | 17/03/2021 | 19/03/2021 | YIT/GRC/2020-21/EVEN/01 |


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MANGALORE TALUK, D.K

Ref.No.YIT/GRC/2020-2021/ODD/001

Dated: 24/08/2020




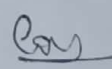

INTIMATION LETTER

An online meeting of Grievances Redressal Committee is scheduled on 27/08/2020 at 05.00 PM. All the members of the committee as per the attached list should attend the same.

Agenda:

1. Discussion about online classes


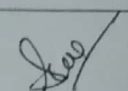

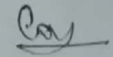

Encl: List of the members

| Sl. No | Name | Designation | Signature |
|--------|--|-------------|---|
| 1. | Dr. Ajith Rao HOD & Asso, Prof. Dept. of Mathematics | Chairman |  |
| 2. | Mrs. Sashma C. H Assist, Prof. Dept. of Mathematics | Member |  |
| 3. | Mrs. Vani R Assist. Prof, Dept. of ME | Member |  |
| 4. | Mr. Gangadhara HOD & Assist. Prof, Dept. of EC | Member |  |
| 5. | Mr. Guruprasad Assist. Prof, Dept. of CSE | Member |  |

GRC Minutes of the Meeting

The first Grievance Redressal Committee meeting for the academic year 2019-2020 was held on 27-08-2019 at 3.00 PM at Principal Chamber.

The following members were present:

| Sl. No | Name | Designation | Signature |
|--------|---|-------------|---|
| 1. | Dr. Ajith Rao HOD & Asso, Prof. Dept. of Mathematics | Chairman |  |
| 2. | Mrs. Sashma C. H Assist, Prof. Dept. of Mathematics | Member |  |
| 3. | Mrs. Vani R Assist. Prof, Dept. of ME | Member |  |
| 4. | Mr. Gangadhara HOD & Assist. Prof, Dept. of EC | Member |  |
| 5. | Mr. Guruprasad Assist. Prof, Dept. of CSE | Member |  |

On behalf of college, Dr. Ajith Rao welcomed the members of cell. The following agenda was discussed during the online meeting.

Agenda 1: Problems in faced during online class

As students were new to the system of online classes, majority of the students were facing online class issues. One of the concerns was that accessing online classes through mobile was difficult as there were connectivity issues. The second concern was students staying in remote areas were unable to attend classes. These issues were raised during the meeting. The action suggested for these concerns was, that the faculties were informed to record the classes and upload it in google classroom so that the students can access the information later.

Chairman has concluded the meeting by thanking the members of the committee.

Ref.No.YIT/GRC/2019-20/EVEN/001

Dated: 1/06/2019




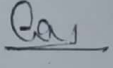

INTIMATION LETTER

A meeting of Grievances Redressal Committee is scheduled on 12/06/2020 at 3.00 PM in the Principal Chamber. All the members of the committee as per the attached list should attend the same.

Agenda:

4. Problems in Hostel Mess
5. In-convince in Bus facility
6. Facilities in Sports

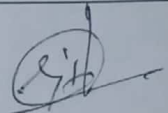
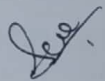



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GRC Minutes of the Meeting

The first Grievance Redressal Committee meeting for the academic year 2019-2020 was held on 12-06-2019 at 3.00 PM at Principal Chamber.

The following members were present:

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| 1. | Dr. Ajith Rao HOD & Asso, Prof. Dept. of Mathematics | Chairman |  |
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| 5. | Mr. Guruprasad Assist. Prof, Dept. of CSE | Member |  |

On behalf of college, Dr. Ajith Rao welcomed the members of cell and. has summarised the previous meeting and it's approved the GRC members for the academic year.

Resolution on Agenda:

Based on the suggestions/complaints received through the suggestion box, complaint register, departmental GRC of various departments the following points were discussed with the Principal.

Agenda 1: Problems in Canteen

GRC had received around three complaints regarding hygiene and food quality in the college canteen (see attachment). This issue was discussed during the GRC meeting. As per the recommendation of Principal, Pest Control was recommended. The mess manager was asked to maintain and improve the quality of the food.

Agenda 2: Inconvenience in Sports facility

A complaint was received regarding table tennis setup facility. As it was not located in a suitable place the students were finding it inconvenient to play table tennis. It was decided that the table tennis facility will be relocated to the third floor open terrace.

Ref.No.YIT/GRC/2019-20/EVEN/001

Dated: 06/03/2020






INTIMATION LETTER

A meeting of Grievances Redressal Committee is scheduled on 13/03/2020 at 3.00 PM in the Principal Chamber. All the members of the committee as per the attached list should attend the same.

Agenda:

1. Problems in Hostel Mess
2. In-convince in Bus facility
3. Facilities in Sports



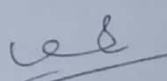
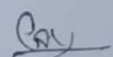

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| 4. | Mr. Gangadhara HOD & Assist. Prof, Dept. of EC | Member |  |
| 5. | Mr. Guruprasad Assist. Prof, Dept. of CSE | Member |  |

GRC Minutes of the Meeting

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The following members were present:

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