

## Internal Quality Assurance Cell (IQAC)

The primary aim of IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution. It also promotes the measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

### Objectives:

1. The Primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the College.
2. The IQAC will provide greater clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture.
3. The IQAC will contribute towards enhancement and integration among the activities of the College and institutionalize many good practices.

IQAC evolves mechanisms and procedures for:

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks
- The relevance and quality of academic and research programmes
- Equitable access to and affordability of academic programmes for various sections of society
- Optimization and integration of modern methods of teaching and learning
- The credibility of evaluation procedures
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Research sharing and networking with other institutions in India and abroad

### Functions of the IQAC:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes

- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Acting as a nodal agency of the Institution for coordinating quality-related activities.
- Development of Quality Culture in the institution
- Periodical conduct of Academic and Administrative Audit and its follow-up.




PRINCIPAL  
YENEPOYA INSTITUTE OF TECHNOLOGY  
N.H.13, THODAR, MIJAR - 574 225  
MANGALORE TALUK, D.K

## MEMBERS OF INTERNAL QUALITY ASSURANCE CELL (IQAC) 2021-22

Sl. No.	Name	Designation	Profession	Associated with	Contact No.	e-mail ID
1	Dr. Rajesh Gratian D'Souza	Chairperson	Principal	Civil	7349640840	<a href="mailto:principal@yit.edu.in">principal@yit.edu.in</a>
2	Dr. Venkatesh Shankar	Director	Associate Professor	CSE	9730332744	<a href="mailto:csehod@yit.edu.in">csehod@yit.edu.in</a>
3	Mr. B Mohammed Shahid	Member	Campus Administrator	MBA	7340640850	<a href="mailto:campusadmr@yit.edu.in">campusadmr@yit.edu.in</a>
4	Dr. Keerthi Kumar H M	Member	Associate Professor	ISE	9886664922	<a href="mailto:isehod@yit.edu.in">isehod@yit.edu.in</a>
5	Dr. Ajith M Rao	Member	Associate Professor	Maths	9844991787	<a href="mailto:mathematicshod@yit.edu.in">mathematicshod@yit.edu.in</a>
6	Dr. Nagaraj P	Member	Associate Professor	Chemistry	9448300759	<a href="mailto:chemistryhod@yit.edu.in">chemistryhod@yit.edu.in</a>
7	Dr. Santhosha Acharya	Member	Associate Professor	Physics	9964867815	<a href="mailto:physicshod@yit.edu.in">physicshod@yit.edu.in</a>
8	Mr. Guruprasad G	Member	Asst. Professor	CSE	8970224743	<a href="mailto:guruprasad@yit.edu.in">guruprasad@yit.edu.in</a>
9	Mrs. Vani	Member	Asst. Professor	ME	9008514434	<a href="mailto:vani@yit.edu.in">vani@yit.edu.in</a>
10	Mr. S V Prasad	Member	Asst. Professor	ECE	9739319760	<a href="mailto:svprasad@yit.edu.in">svprasad@yit.edu.in</a>
11	Ms. Ashitha	Member	Asst. Professor	EEE	9632603657	<a href="mailto:ashitha@yit.edu.in">ashitha@yit.edu.in</a>
12	Mr. G Sujay Kumar	Member	Asst. Professor	ME	9880543651	<a href="mailto:sujaykumar@yit.edu.in">sujaykumar@yit.edu.in</a>



  
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MANGALORE TALUK, D.K.





Ref no: YIT/IQAC/ Meeting/2019-2020/ 01

Date: 01-08-2019

## INTIMATION LETTER

Dear Sir/ Madam,

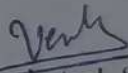
A meeting of the Internal Quality Assurance Cell (IQAC) is scheduled on 10-08-2019 at 11:00AM in the meeting room. All the members of IQAC are hereby requested to attend.

Agenda 1: To frame the objectives of IQAC.

Agenda 2: Introduction of IQAC members.

Agenda 3: Teaching learning and internal evaluation process.

Agenda 4: Review of placement activities.

  
Dr. Venkatesh Shankar  
Director, IQAC

### Copy to:

1. The Principal
2. All IQAC members

  
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## List of IQAC Members

Sl. No.	Name	Designation	Title
1.	Dr R. G. D'Souza	Principal, Yenepoya Institute of Technology, Moodbidri	Chairman, IQAC
2.	Dr. Venkatesh Shankar	Assoc. Professor, Department of Computer Science and Engineering.	Director, IQAC
3.	Mr. Yenepoya Abdulla Javeed	Director, Operations (Yenepoya group)	Member from Management
4.	Mr. Farhaad Yenepoya	Director, Finance (Yenepoya group)	Member from Management
5.	Dr. Arun Bhagwath	Deputy Director, Quality Assurance and Certification Yenepoya Deemed to be University	Member from Management
6.	Dr. Sathisha N	Professor & HOD, Department of Mechanical Engineering.	Faculty member
7.	Mr. Guruprasad G	Asst. Prof & HOD, Department of Computer Science and Engineering	Faculty member
8.	Mr. Pandu Naik	Asst. Prof & HOD, Department of Information Science & Engineering	Faculty member
9.	Mr. Prasanna Kumar	Asst. Prof & HOD , Department of Electrical & Electronics Engineering	Faculty member
10.	Mr. Gangadhara	Asst. Prof & HOD , Department of Electronics and Communication Engineering	Faculty member
11.	Dr. Nagaraj P	Assoc. Prof & HOD, Department of Chemistry. (NBA Chief Coordinator)	Faculty member
12.	Dr. Santhosha Acharya	Assoc. Prof & HOD , Department of Physics	Faculty member
13.	Dr. Ajith Rao	Assoc. Prof & HOD , Department of Mathematics.	Faculty member
14.	Mr. Sameer Shariff	CEO, M/s Impelsys.	Industrialist
15.	Mr. Shashank Gowda	Alumni Association member	YIT Alumni
16.	Mr. Siddanth Kotian	Student Representative	Final year EEE Dept.



## Minutes of meeting of the Internal Quality Assurance Cell Saturday, August 10<sup>th</sup>, 2019 at 11.00AM

Members present:

Sl. No.	Name	Designation	Title
1.	Dr R. G. D'Souza	Principal, Yenepoya Institute of Technology, Moodbidri	Chairman, IQAC
2.	Dr. Venkatesh Shankar	Assoc. Professor, Department of Computer Science and Engineering.	Director, IQAC
3.	Mr. Yenepoya Abdulla Javeed	Director, Operations (Yenepoya group)	Member from Management
4.	Dr. Sathisha N	Professor & HOD, Department of Mechanical Engineering.	Faculty member
5.	Mr. Guruprasad G	HOD, Department of Computer Science and Engineering	Faculty member
6.	Mr. Pandu Naik	Asst. Prof & HOD, Department of Information Science & Engineering	Faculty member
7.	Mr. Prasanna Kumar	Asst. Prof & HOD, Department of Electrical & Electronics Engineering	Faculty member
8.	Mr. Gangadhara	Asst. Prof & HOD, Department of Electronics and Communication Engineering	Faculty member
9.	Dr. Nagaraj P	Assoc. Prof & HOD, Department of Chemistry. (NBA Chief Coordinator)	Faculty member
10.	Dr. Santhosha Acharya	Assoc. Prof & HOD, Department of Physics	Faculty member
11.	Dr. Ajith Rao	Assoc. Prof & HOD, Department of Mathematics.	Faculty member
12.	Mr. Sameer Shariff	CEO, M/s Impelsys.	Industrialist
13.	Mr. Shashank Gowda	Alumni Association member	YIT Alumnii
14.	Mr. Siddanth Kotian	Student Representative	Final year EEE Dept.

Leave of absence:

1. Mr. Farhaad Yenepoya, Director, Finance (Yenepoya group), Mangaluru
2. Dr. Arun Bhagwath, Deputy Director, Quality Assurance and Certification Yenepoya Deemed to be University, Mangaluru

The meeting started with the welcome remarks of the Principal Dr. R G D'Souza. He presented an overview of IQAC to the members followed by the discussion on agenda of the meeting.



The following agenda points were discussed in the meeting.

**Agenda 1:** To frame the objectives of IQAC.

The following objectives and functions of IQAC were framed in consent with the members present.

Objectives:

- The Primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the College.
- The IQAC will provide greater clarity and focus in institutional functioning towards quality enhancement and facilitate internalization of the quality culture
- The IQAC will contribute towards enhancement and integration among the activities of the College and institutionalize many good practices.

Some of the functions of the IQAC were formulated:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- Acting as a nodal agency of the Institution for coordinating quality-related activities.
- Development of Quality Culture in the institution
- Periodical conduct of Academic and Administrative Audit and its follow-up.

**Agenda 2:** Introduction of IQAC members

The Director, IQAC introduced the committee members and addressed about the significance of IQAC.

**Agenda 3:** Teaching learning and internal evaluation process.

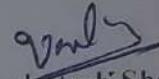
**Decision:** The faculty and students shall be notified and encouraged to pursue the courses such as SWAYAM, COURSEERA, IITB Spoken tutorial. Furthermore, it was decided to motivate the faculty members to participate in STTPs and Workshops organized by NITs and IITs to upgrade their technical knowledge. The committee also decided to advise the faculty to adapt innovative techniques and new assessment tools in their teaching.






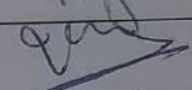
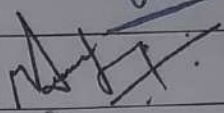
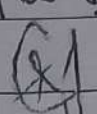


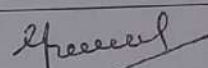
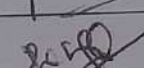
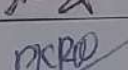

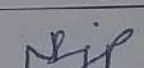

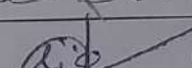
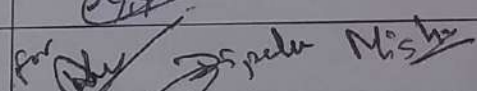
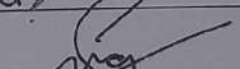
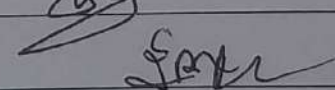
**Agenda 4:** Review of placement activities.

**Decision:** The students shall be encouraged to acquire knowledge on recent developments in technology and shall be offered exclusive training which helps them to get placed in reputed industries.

  
Dr. Venkatesh Shankar  
Director, IQAC

  
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Attendance Report:

Sl.No.	Name	Signature
1.	Dr R. G. D'SOUZA	
2.	Dr. Venkatesh Shankar	
3.	Mr. Yenepoya Abdulla Javeed	
4.	Mr. Farhaad Yenepoya	
5.	Dr Arun Bhagwath	
6.	Dr. Sathisha N	
7.	Mr. Guruprasad G	
8.	Mr. Pandu Naik	
9.	Mr. Prasanna Kumar	
10.	Mr. Gangadhara	
11.	Dr. Nagaraj P	
12.	Dr. Santhosha Acharya	
13.	Dr. Ajith Rao	
14.	Mr. Sameer Shariff	
15.	Mr. Shashank Gowda	
16.	Mr. Siddanth Kotian	

  
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 MANGALORE TALUK, D.K

Ref no: YIT/IQAC/ Meeting/2019-2020/02

Date: 02-03-2020

## INTIMATION LETTER

Dear Sir/ Madam,

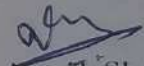
I am pleased to inform that a meeting of the Internal Quality Assurance Cell (IQAC) will be held on 09-03-2020 at 11:00AM in the meeting room. All the members of IQAC are hereby requested to kindly make it convenient to attend the same.

Agenda 1: To take review of previous meeting minutes held on 10-08-2019.

Agenda 2: Result analysis of odd semester.


Agenda 3: Placement strategy.

Agenda 4: Organization of International conference

  
Dr. Venkatesh Shankar  
Director, IQAC

### Copy to:

1. The Principal
2. All IQAC members

  
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MANGALORE TALUK, D.K



## List of IQAC Members

Sl. No.	Name	Designation	Title
1.	Dr R. G. D'Souza	Principal, Yenepoya Institute of Technology, Moodbidri	Chairman, IQAC
2.	Dr. Venkatesh Shankar	Assoc. Professor, Department of Computer Science and Engineering.	Director, IQAC
3.	Mr. Yenepoya Abdulla Javeed	Director, Operations (Yenepoya group)	Member from Management
4.	Mr. Farhaad Yenepoya	Director, Finance (Yenepoya group)	Member from Management
5.	Dr. Arun Bhagwath	Deputy Director, Quality Assurance and Certification Yenepoya Deemed to be University	Member from Management
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12.	Dr. Santhosha Acharya	Assoc. Prof & HOD , Department of Physics	Faculty member
13.	Dr. Ajith Rao	Assoc. Prof & HOD , Department of Mathematics.	Faculty member
14.	Mr. Sameer Shariff	CEO, M/s Impelsys.	Industrialist
15.	Mr. Shashank Gowda	Alumni Association member	YIT Alumni
16.	Mr. Siddanth Kotian	Student Representative	Final year EEE Dept.



## Minutes of meeting of the Internal Quality Assurance Cell Monday, March 9<sup>th</sup>, 2020 at 11.00AM

Members present:

Sl. No.	Name	Designation	Title
1.	Dr R. G. D'Souza	Principal, Yenepoya Institute of Technology, Moodbidri	Chairman, IQAC
2.	Dr. Venkatesh Shankar	Assoc. Professor, Department of Computer Science and Engineering.	Director, IQAC
3.	Mr. Yenepoya Abdulla Javeed	Director, Operations (Yenepoya group)	Member from Management
4.	Dr. Arun Bhagwath	Deputy Director, Quality Assurance and Certification Yenepoya Deemed to be University, Mangaluru	Member from Management
5.	Dr. Sathisha N	Professor & HOD, Department of Mechanical Engineering.	Faculty member
6.	Mr. Guruprasad G	HOD, Department of Computer Science and Engineering	Faculty member
7.	Mr. Pandu Naik	Asst. Prof & HOD, Department of Information Science & Engineering	Faculty member
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11.	Dr. Santhosha Acharya	Assoc. Prof & HOD, Department of Physics	Faculty member
12.	Dr. Ajith Rao	Assoc. Prof & HOD, Department of Mathematics.	Faculty member
13.	Mr. Sameer Shariff	CEO, M/s Impelsys.	Industrialist
14.	Mr. Shashank Gowda	Alumni Association member	YIT Alumni
15.	Mr. Siddanth Kotian	Student Representative	Final year EEE Dept.

Leave of absence:

Mr. Farhaad Yenepoya, Director, Finance (Yenepoya group), Mangaluru





The meeting started with the welcome address by the Director, IQAC Dr. Venkatesh Shankar followed by the discussion on agenda of the meeting.

The following agenda points were discussed in the meeting.

**Agenda 1:** To take review of previous meeting minutes held on 10-08-2019.

**Decision:** The resolutions passed in the previous meeting held on 10-08-2019 were presented by the IQAC Director. The members unanimously approved the resolutions of the previous meeting.

**Agenda 2:** Result analysis of odd semester

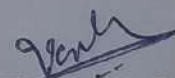
**Decision:** The results of the odd semester end examinations held during December 2019 – January 2020 were presented by the Heads of the respective Departments and reviewed. The measures to be adapted to improve the results in the next end semester examination were also discussed.

**Agenda 3:** Placement strategy.

**Decision:** The training activities shall be conducted by the external resource person. The training coordinators of each department shall be involved in the placement activities meant to improve the technical skills of the students.

**Agenda 4:** Organization of International conference


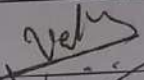
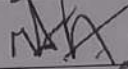
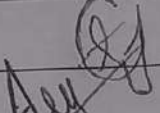

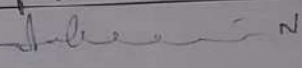

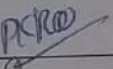
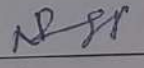
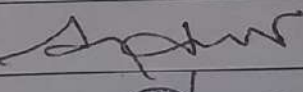


**Decision:** To develop research culture and to enrich research activities of the institute, it was decided to conduct an International conference in the month of May 2020. Dr. Sathisha N was given the responsibility to take a lead role in organizing the conference which was amended by all the members.

  
Dr. Venkatesh Shankar  
Director, IQAC

  
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Attendance Report:

Sl.No.	Name	Signature
1.	Dr R. G. D'Souza	
2.	Dr. Venkatesh Shankar	
3.	Mr. Yenepoya Abdulla Javeed	
4.	Mr. Farhaad Yenepoya	
5.	Dr Arun Bhagwath	
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13.	Mr. Sameer Shariff	For  Dipendra Mishra
14.	Mr. Shashank Gowda	
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Ref no: YIT/IQAC/ Meeting/2020-2021/ 01

Date: 03-12-2020

## INTIMATION LETTER

Dear Sir/ Madam,

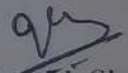
I am pleased to inform that a meeting of the Internal Quality Assurance Cell (IQAC) will be held on 11-12-2020 at 11:00AM in the meeting room. All the members of IQAC are hereby requested to kindly make it convenient to attend the same.

Agenda 1: To take review of previous meeting minutes held on 09-03-2020.

Agenda 2: Institute academic and activity calendar.

Agenda 3: Student attendance monitoring.

Agenda 4: FDP/STTPs /Workshops.

  
Dr. Venkatesh Shankar  
Director, IQAC

### Copy to:

1. The Principal
2. All IQAC members

  
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5.	Mr. Mohammed Shahid	Campus Administrative Officer, Yenepoya Institute of Technology	Member from Management
6.	Dr. Sathisha N	Professor & HOD, Department of Mechanical Engineering.	Faculty member
7.	Dr. Keerthikumar HM	Assoc. Prof & HOD, Department of Information Science & Engineering	Faculty member
8.	Mr. Prasanna Kumar	Asst. Prof & HOD, Department of Electrical & Electronics Engineering	Faculty member
9.	Mr. Gangadhara	Asst. Prof & HOD, Department of Electronics and Communication Engineering	Faculty member
10.	Dr. Nagaraj P	Assoc. Prof & HOD, Department of Chemistry. (NBA Chief Coordinator)	Faculty member
11.	Dr. Santhosha Acharya	Assoc. Prof & HOD, Department of Physics	Faculty member
12.	Dr. Ajith Rao	Assoc. Prof & HOD, Department of Mathematics.	Faculty member
13.	Mr. Sameer Shariff	CEO, M/s Impelsys	Industrialist
14.	Mr. Shashank Gowda	Alumni Association member	YIT Alumni
15.	Mr. Prathiksh Bhandary	Student Representative	Final year CSE Dept.





## Minutes of meeting of the Internal Quality Assurance Cell Friday, December 11<sup>th</sup>, 2020 at 11.00AM

Members present:

Sl. No.	Name	Designation	Title
1.	Dr. R. G. D'Souza	Principal, Yenepoya Institute of Technology, Moodbidri	Chairman, IQAC
2.	Dr. Venkatesh Shankar	Associate Professor and Head, Department of Computer Science and Engineering.	Director, IQAC
3.	Mr. Yenepoya Abdulla Javeed	Director, Operations (Yenepoya group)	Member from Management
4.	Dr. Arun Bhagwath	Deputy Director, Quality Assurance and Certification Yenepoya Deemed to be University	Member from Management
5.	Mr. Mohammed Shahid	Campus Administrative Officer, Yenepoya Institute of Technology	Member from Management
6.	Dr. Sathisha N	Professor and Head, Department of Mechanical Engineering.	Faculty member
7.	Dr. Keerthikumar HM	Assoc. Prof and Head, Department of Information Science & Engineering	Faculty member
8.	Mr. Prasanna Kumar	Asst. Prof and Head, Department of Electrical & Electronics Engineering	Faculty member
9.	Mr. Gangadhara	Asst. Prof & HOD, Department of Electronics and Communication Engineering	Faculty member
10.	Dr. Nagaraj P	Assoc. Prof & HOD, Department of Chemistry. (NBA Chief Coordinator)	Faculty member
11.	Dr. Santhosha Acharya	Assoc. Prof & HOD, Department of Physics	Faculty member
12.	Dr. Ajith Rao	Assoc. Prof & HOD, Department of Mathematics.	Faculty member
13.	Mr. Sameer Shariff	CEO, M/s Impelsys.	Industrialist
14.	Mr. Shashank Gowda	Alumni Association member	YIT Alumnii
15.	Mr. Prathiksh Bhandary	Student Representative	Final year CSE Dept.



The meeting started with the welcome address by the Director, IQAC Dr. Venkatesh Shankar. He introduced the new members of the committee followed by the discussion on agenda of the meeting.

The following agenda points were discussed in the meeting.

**Agenda 1:** To take review of previous meeting minutes held on 09-03-2020.

**Decision:** The resolutions passed in the previous meeting held on 09-03-2020 were presented by the IQAC Director. In view of COVID-19 pandemic restrictions, the international conference **ICFEST-2020** could not be conducted as per the schedule. The same has been postponed to December 18-19 2020. The HoDs were informed to take a follow-up and give a wide publicity of the conference. The members unanimously approved the resolutions of the previous meeting.

**Agenda 2:** Institute academic and activity calendar

**Decision:** The institute shall workout a viable plan to maintain an adequate balance between the maintenance of required attendance of the students and extra-curricular engagement of students in and outside the college. The academic calendar was presented to IQAC members and it was strongly recommended for implementation. The Heads of the Departments agreed for the same.

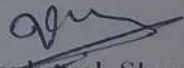
**Agenda 3:** Student attendance monitoring.

**Decision:** The institute should ensure and follow-up regular attendance of the students. In case of deviation from the attendance norms put forth by VTU, notice/warning shall be sent to the students and their parents. The Class advisors shall request to provide information forth with to the college office in case a student remains absent continuously for three days.

**Agenda 4:** FDP/STTPs /Workshops

**Decision:** All the Heads of the Departments were informed to organize FDP/STTPs /Workshops and encourage the faculty members to actively participate.

11-12-2020

  
Dr. Venkatesh Shankar  
Director, IQAC

  
PRINCIPAL  
YENEPOYA INSTITUTE OF TECHNOLOGY  
N.H.13, THODAR, MIJAR - 574 225  
MANGALORE TALUK, D.K



# YENEPOYA INSTITUTE OF TECHNOLOGY

## Internal Quality Assurance Cell

11/12/2020

### Meeting Attendance

Sl.No.	Name	Signature
1	Dr R. G. D'Souza	
2	Dr. Venkatesh Shankar	
3	Mr. Yenepoya Abdulla Javeed	
4	Dr Arun Bhagwath	
5	Mr. B Mohammed Shahid	
6	Dr. Sathisha N	
7	Dr. Keerthi Kumar H. M.	
8	Mr. Prasanna Kumar	
9	Mr. Gangadhara	
10	Dr. Nagaraj P	
11	Dr. Santhosha Acharya	
12	Dr. Ajith Rao	
13	Mr. Sameer Shariff	
14	Mr. Shashank Gowda	
15	Mr. Prathiksh Bhandary	

  
**PRINCIPAL**  
**YENEPOYA INSTITUTE OF TECHNOLOGY**  
**N.H.13, THODAR, MIJAR - 574 225**  
**MANGALORE TALUK, D.K**

