

YENEPOYA INSTITUTE OF TECHNOLOGY, THODAR, MOODBIDRI.

STUDENT WELFARE POLICY DOCUMENT

Procedure Declaration:

Students are the lifeline of every institution. In the present times, students face several issues relating not just to academics, but also concerning personal aspects' There is ever-mounting pressure to meet academic deadlines and goals. Peer pressure, the influence of social media, family expectations, physical and mental health, and innumerable other personal issues bear immense stress on these young minds. while students grapple to take control of these issues, they are clueless about how and from where to seek help in case of mental discomfort.

Scope of the Policy:

The scope of the student welfare policy of Yenepoya Institute of Technology encompasses all the students who are admitted to the institution.

Policy Objectives:

With its motto of 'Quality education at affordable cost', the institute has always been on the front foot in service to the student community. The Student Welfare policy aims at enhancing not just the academic abilities of students but also supports students' interest in co-curricular and extra-curricular activities thereby achieving holistic enhancement of student potential.

The Student Welfare office at Yenepoya Institute of Technology is constituted with the main objective of providing the best possible help to students to withstand psychological and social stress while providing them numerous platforms to develop their all-around abilities, capable of making a positive impact on society.

The department strives to encourage students' individual, academic, and integrated development by providing leadership and counselling services and thus preparing them for a diverse, enterprising, and global society.

Various committees shall be constituted at the College level to achieve the all-round development of students.

Policy implementation:

Objectives shall be achieved through;

- Various leadership, social, extracurricular, and counselling programs to inculcate responsibility among students to enable them to become productive citizens of society.
- Providing a comprehensive, competent, and responsive system to facilitate a good learning environment for the students. " Upholding integrity, the highest level of transparency and accountability.
- Maintaining peace, harmony, co-existence, and public goodwill.

- Providing a platform for students to redress their grievances.

Student welfare is the responsibility of the following committees which are responsible for the implementation and monitoring of the policy (Committee lists and workflow chart are attached as an annexure)

The student welfare policy of the college is drawn within the ambit of Government, UGC, AICTE, and WU policies.

Anti-Ragging Committee and Flying Squads:

The college shall adopt a strict and zero-tolerance policy towards any form of ragging on campus. All students are mandatorily required to submit the Anti-Ragging undertaking as prescribed by statutory bodies. A vigilant Anti-Ragging Committee along with Flying Squads shall be active on the campus throughout the year.

College Complaints Committee:

The Internal Complaints Committee has been constituted in the college for the prevention, prohibition, and redressal of sexual harassment of women in the workplace. This committee is headed by a senior female faculty of the institute. ICC meets on a need basis to address any complaints from students, teaching, and nonteaching members and takes necessary action. The College has a zero-tolerance policy toward any such transgression. The college shall be committed to providing a safe and conducive work and academic environment to students and its employees and is extremely alert to matters about any kind of harassment and gender sensitivity

This committee was formed according to the provisions of the POSH ACT-sexual Harassment of Women at Workplace Act of 2013, 9th December 2013. (Prevention, Prohibition, and Redressal). It is also mentioned in the University Grants Commission (Prevention, Prohibition, and Redressal of sexual harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015-2nd May 2016.

The college's internal complaints committee shall aim at sensitizing the students and staff to work diligently to prevent sexual harassment in the college. Complaints of sexual harassment shall be lodged with the Committee and appropriate disciplinary action is initiated by the members under the rules and regulations of the college. It is formed to comply with VTU (Prevention, Prohibition, and Redressal of sexual harassment of women employees and Students) Regulations 2019.

Health Care:

- The college provides preventive care to both students and staff.
- The college collaborates with local private hospitals for the treatment of students and staff in case of a medical emergency at Alva's Hospital.
- The doctor visits the campus and caters to the medical needs of the hostellers.
- The college shall provide a sick room where students and staff care rest in case of minor medical issues.

- Sanitary pad vending machines shall be installed at various ladies' washrooms (including girls' hostel) which dispense pads at reasonable rates.

Hostel Committee:

The college has separate in-campus hostel blocks for boys and girls. Hostel rooms are allotted on a first-come-first-serve basis. A Hostel Committee is constituted which comprises members from the faculty and student body. Rules and regulations for Hostellers are framed in consensus with the student representatives and the institution puts in its best efforts to ensure the safety, hygiene, and satisfaction of the hostellers throughout their stay.

Student Representation:

It consists of elected members from the student body and thereby ensures equal and fair representation. The student council functions as the voice of the student body and represents the views, suggestions, and concerns of the student body at large. It is a democratic system and strives to enhance the quality of life of students within and outside the college.

Two Class Representatives are nominated/elected for each class at the beginning of the year' The CRs assist the Class Advisor, HoD, Faculty, Coordinators, etc in conveying notices and keeping track of the tone and discipline of the class. students' participation and representation are visible in several committees and clubs of the college, giving students ample opportunity to sharpen inert talents and nurture new interests.

Policy Implementation:

The mandate of implementation of this policy shall be through the college students' welfare Committee and students' redressal system which shall be chaired by the principal or his/her nominee and duly constituted to provide for representation.

- The committee shall be responsible for ensuring integrity in the execution of the policy.
- A student who has dissatisfaction or an unresolved disagreement with a staff member, another student, or a student organization has the right to file a written online complaint without compromising his/her status with the College.
- The committee shall develop relevant rules, regulations, and forms anchored in this policy to direct the actualization of the policy provisions.
- The student counsellor shall oversee the provision of counselling services and student-led mental health or peer counselling. The College will ensure that the students are sensitized on the existence and provisions of the policy during the orientation programs.
- This policy will be monitored and reviewed in line with the process outlined in the Legal and Regulatory Framework. The principal and the coordinators are responsible for ensuring that students understand and adhere to this policy in their day-to-day work and learning. Where compliance issues are surfaced, the College will address these issues promptly.